

National Central University  
Study Regulations for Postgraduate Students in the Department of Civil Engineering Master's  
Program

Passed by the Department Affairs Committee on November 24, 1992

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Passed by the Department Affairs Committee on December 2, 2008

Passed by the Department Affairs Committee on November 24, 2009

Passed by the Department Affairs Committee on September 21, 2012

Approved for future reference by the Academic Affairs Committee on June 19, 2013

Article 1. These Regulations were stipulated in accordance with the “Degree Conferral Act”, “Enforcement Rules of Degree Conferral Act”, as well as the “National Central University Regulations on Degree Examinations for Postgraduate Students” and “Regulations Governing Qualification Exams for Postgraduate Students in the Department of Civil Engineering Master's Program.”

Article 2. Thesis Advisor

The postgraduate student should, with the assistance of professors responsible for each academic track, decide on their thesis advisor and notify the Department by the end of their first academic year after admission. Once the choice of thesis advisor has been agreed upon it cannot be changed without the approval of the Department Affairs Meeting Committee.

Article 3. Course Selection

1. The postgraduate student should base their course selection on the guidance of their thesis advisor. Those that have not chosen a thesis advisor should make their course selections based on the guidance of the professors responsible for each academic track.
2. The courses selected by a postgraduate student each semester may not exceed 16 credits in total.
3. A postgraduate student less than two years into the program should study and pass the “Seminar” course of their academic track every semester. Those more than two years into the program must study and pass at least four credits of the “Seminar” course before graduation. Credits from the “Seminar” course do not count towards the credit requirements for graduation.
4. The postgraduate student should study and pass at least 2 credits of the “Directed Research” course within the maximum study period. Starting from the third year after admission and before they pass their oral thesis examination, they must study “Directed Research” every semester. Credits from the “Directed Research” course do not count towards the credit requirements for graduation.
5. If the postgraduate student passed their oral thesis examination during the semester, they may apply to the Curriculum Committee to withdraw or cancel the “Seminar” and “Directed Research” course before the application deadline for course selection/withdrawal or cancellation. If approval was granted for studying abroad or other special circumstances, the student may apply to the Curriculum Committee to waive the study of the “Seminar” or “Directed Research” courses for that semester.
6. The postgraduate student may, based on their academic background and academic track at admission, select compulsory undergraduate courses as an elective and take it until they pass. This will be reported to the Department but will not count towards the credits required for graduation.
7. The postgraduate student must study at least one postgraduate course from another academic track with the agreement of their thesis advisor prior to graduation.

Article 4. A postgraduate student receiving scholarships and fellowships from the Ministry of Education is expected to assist the Department and Graduate Institute with teaching and research.

Article 5. Thesis Research

1. The postgraduate student should engage in thesis research under the direction of their thesis advisor.
2. The topic of the postgraduate student's thesis reach may not be changed without the permission of their thesis advisor once it has been reported to the Department. If there is a change of thesis topic, at least one semester must pass before they may apply for the degree thesis examination.

Article 6. Qualification exam results: Results from the qualification exam is to be processed in accordance with the relevant regulations of each academic track.

Article 7. Degree thesis examination: The examinations will be processed in accordance with the NCU "Regulations on Degree Examinations for Postgraduate Students" and the relevant regulations on the NCU calendar.

Article 8. Graduation: The postgraduate student should clean and tidy up the space and equipment they used in the postgraduate student rom and laboratory before their graduation. They must also return all borrowed equipment, information, and books. The departure procedure must be reviewed by the professor in charge of the laboratory, the thesis advisor, and the head of the department.

Article 9. Matters not covered in these Regulations shall be processed in accordance with the relevant MOE and NCU regulations.

Article 10. These Regulations were approved by the Department Affairs Committee and reported to the Academic Affairs Committee for future reference before implementation. Revisions shall follow the same procedure.